

HOOSIER OFFICIANT

www.HoosierOfficiant.com
Bloomington, IN

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Payment Terms

1. A 50% deposit is due at time of booking. The remaining 50% balance is due 7 days prior to the ceremony date. Whereas any bookings made within 7 days of the ceremony date will require payment in full at the time of booking.
2. In the unlikely event that your **preferred Officiant** is unable to perform the **Couple's** wedding ceremony due to illness, hospitalization, accident, or other unforeseeable causes beyond their control, another **Hoosier Officiant** will substitute in their place. In the unlikely event that no **Hoosier Officiant** substitute is available, all monies paid by the **Couple** to **Hoosier Officiant** will be returned in full and **Hoosier Officiant** will not be held liable for any damages (including punitive) due to non-performance.
3. In the unlikely event that the **Couple** cancels the wedding ceremony, **Hoosier Officiant** will refund the entire 50% deposit if the cancellation is made *more than 90 days* from the wedding date. However, if the cancellation is made *less than 90 days* from the wedding date, the **Couple** will forfeit the 50% deposit.
4. In the unlikely event that the **Couple** postpones the wedding ceremony, **Hoosier Officiant** will make every effort to officiate on the postponed date. However, if **Hoosier Officiant** is not able to officiate on the postponed date, the rules for refunding due to cancellation apply.
5. **Hoosier Officiant** does not assume any financial liability greater than the cost of services.

Terms of Service and Responsibilities of Parties

1. **Hoosier Officiant** affirms that all of our **Officiants** hold credentials of Ministry and are therefore fully qualified as wedding officiants in the State of Indiana.
2. **Hoosier Officiant** will arrive at the wedding location approximately 30 minutes prior to the time of the scheduled service dressed in the manner that suits the formality of the wedding. Furthermore, it is the Couple's responsibility to communicate any specific attire requests prior to the ceremony. (Except for *The Quickie* ceremony, in which case **Hoosier Officiant** will arrive at the elopement location at the time of the scheduled ceremony dressed in casual attire.)
2. **Hoosier Officiant** is *not* a wedding planner, day of coordinator, or wedding venue. We *only* provide officiant services. Furthermore, if the ceremony includes a unity ceremony, such as sand ceremony, unity candle, flower ceremony, handfasting, etc., **Hoosier Officiant** only provides the ceremony wording as requested. The **Couple** is responsible for furnishing all equipment needed to perform such ceremony. Furthermore, the **Couple** is responsible for providing any necessary equipment (microphones, speakers, etc.) to amplify the ceremony sound when applicable.
3. Booking services with **Hoosier Officiant** entitles the **Couple** to the following blocks of time per service:

The Quickie 20 minutes - Includes meeting at the designated location, performing the ceremony, signing the paperwork, and snapping a few complimentary pictures of the couple with a provided phone or camera.

The Short & Sweet 60 minutes - Includes a 60 minute block of time on the wedding day.

The Personalized 120 minutes - Includes a 60 minute consultation with the Couple in the weeks prior to the wedding in addition to a 60 minute block of time on the wedding day.

Rehearsal 60 minutes - Includes a 60 minute pre-wedding ceremony rehearsal.

Vow writing assistance 60 minutes – Includes a 60 minute one-on-one session, either in person or via telephone or video conferencing.

Mini-Photography Package 20 minutes – Includes a 20 minute post-ceremony photography session. (*Note: this service is only available in conjunction with **The Quickie** when performed by Amber Kent.*)

Furthermore, it is the **Couple's** responsibility to start contracted services on time. Failure to start a rehearsal or ceremony on time could result in forfeiture of services. Furthermore, it is the **Couple's** responsibility to communicate any change in time, date, or venue with **Hoosier Officiant** as soon as changes are made. **Hoosier Officiant** will make every effort to accommodate any changes in services, however, if the change cannot be accommodated due to conflicting services the rules for refunding due to cancellation apply.

4. The **Couple** must obtain and provide to **Hoosier Officiant** a valid **Indiana Marriage License** from the appropriate county clerk's office in which the Couple resides and/or are being married. If a valid marriage license is not provided, the **Couple** will not be legally married. Furthermore, let it be known that the **Marriage License** must be signed in person by **Hoosier Officiant** and the **Couple**. Furthermore, let it be known that **Hoosier Officiant** and the **Couple** will sign the **Marriage License** (and optionally **Marriage Certificate**) immediately upon completion of the ceremony *before* any post-ceremony photography sessions or guest receiving lines. Failure to sign the **Marriage License** immediately following the ceremony could result in the **Officiant** having to leave the venue with the **Marriage License** unsigned. Furthermore, in the unlikely event that the **Marriage License** is not signed on the day of the ceremony, either because the **Couple** forgot to bring it to the ceremony or failed to comply with the agreement to sign immediately following the ceremony, it is the **Couple's** responsibility to arrange to meet with **Hoosier Officiant**, one another day and time at their convenience, to sign the paperwork. *Note: **Witnesses** are optional in the state of Indiana.*
 5. The **Couple** can choose to return the completed and signed **Marriage License** to the County Clerk's office where it was obtained themselves or as a courtesy **Hoosier Officiant** will mail the **Marriage License** within three (3) business days following the ceremony.
 6. **Hoosier Officiant** gives permission to the **Couple** to use their likeness in any photographs, videos or other recording media in any manner for any purpose they wish. Likewise, the **Couple** gives permission to **Hoosier Officiant** to use their likeness in any photographs, videos or other media for marketing purposes.
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